

ACCA 免试政策申请指引
Exemption application guidance

Update by 2026.5

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什么是免试

THINK AHEAD

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什么是免试

免试，指凭借过往已修学历 / 学习背景，可以免考部分 ACCA 科目，帮助学员从适配自身基础的阶段开始学习。如果你持有相关学历或专业资质，无需参加全部考试，可申请部分科目免考。依托已有的知识基础，能更快推进 ACCA 学习进度。

什么科目可以申请免试

- 应用知识阶段/Applied Knowledge
- 应用技能阶段/Applied Skills

战略专业阶段/Strategic Professional level不设任何免试，该阶段所有科目必须参加 ACCA 考试。

免试条款与条件

在申请免试之前，请您阅读相关的免试条款和条件。

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免试科目查询/评估

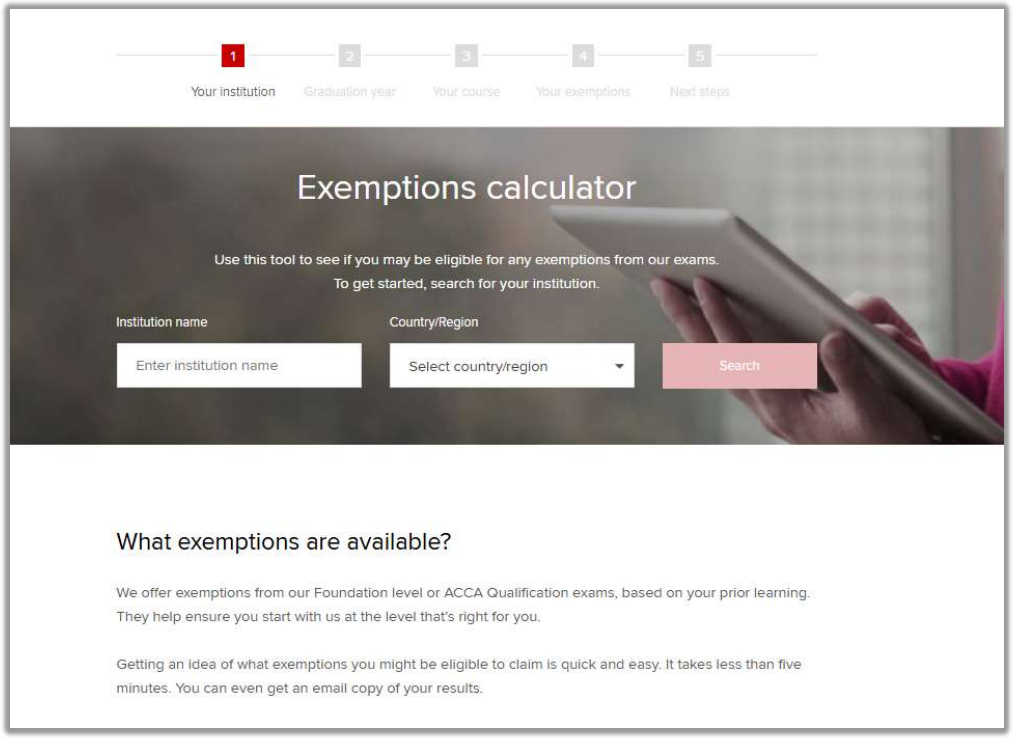
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查询/评估个人免试资格

申请前，您可以使用官方免试计算器，查询自身学历资质是否符合免试条件。操作简单快捷，可快速查询自己可享受的免试科目。



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如何申请免试

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尚未注册ACCA

如果您还未注册 ACCA 学员账号，可在注册报名的同时一并申请免试。
免试资质审核将作为注册流程的一部分同步进行。点击此处注册，开启您的 ACCA 申请流程。

已完成ACCA注册

如果您已经是 ACCA 学员，想要追加更多免试，可以登录myACCA账户后提交免试申请工单，具体流程请查阅下文。

注意：ACCA合作院校方向班的学生或者认可培训机构学生的免试申请请咨询相关学校和培训机构。

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追加免试申请所需材料

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追加免试申请所需材料

追加免试申请需提交以下文件复印件/扫描件：

- 国内大学已毕业人士请提供毕业证和学位证（大专只需毕业证）；
- 国外大学已毕业人士请提供毕业证或学位证，再加上成绩单；
- 全日制高校本科大二在读及以上的学生，请提供在读证明和成绩单；

在读证明需包括以下信息：

1. 申请人全名
2. 学校名称
3. 专业名称（包括专业等级，比如：本科/硕士）
4. 至今已经完成学年，毕业将获得哪种学位
5. 注册年份
6. 预计毕业年份
7. 学校加盖公章

- 如果您有其他财会方面的资格证书以申请部分科目免考，如CICPA，亦可一并提交。

注意：

✓ 所有非英语的文件原件均需准备已加盖公章的翻译件。（翻译件可盖单位/学校/翻译公司公章）
✓ 原件复印件/扫描件与翻译件都需要同时上传。
✓ 翻译件模板可点击此处查看。
✓ 所有文件不能超过5MB，需为不可编辑的格式，如为：pdf, tif, bmp, jpg, gif或png等。

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追加免试申请流程

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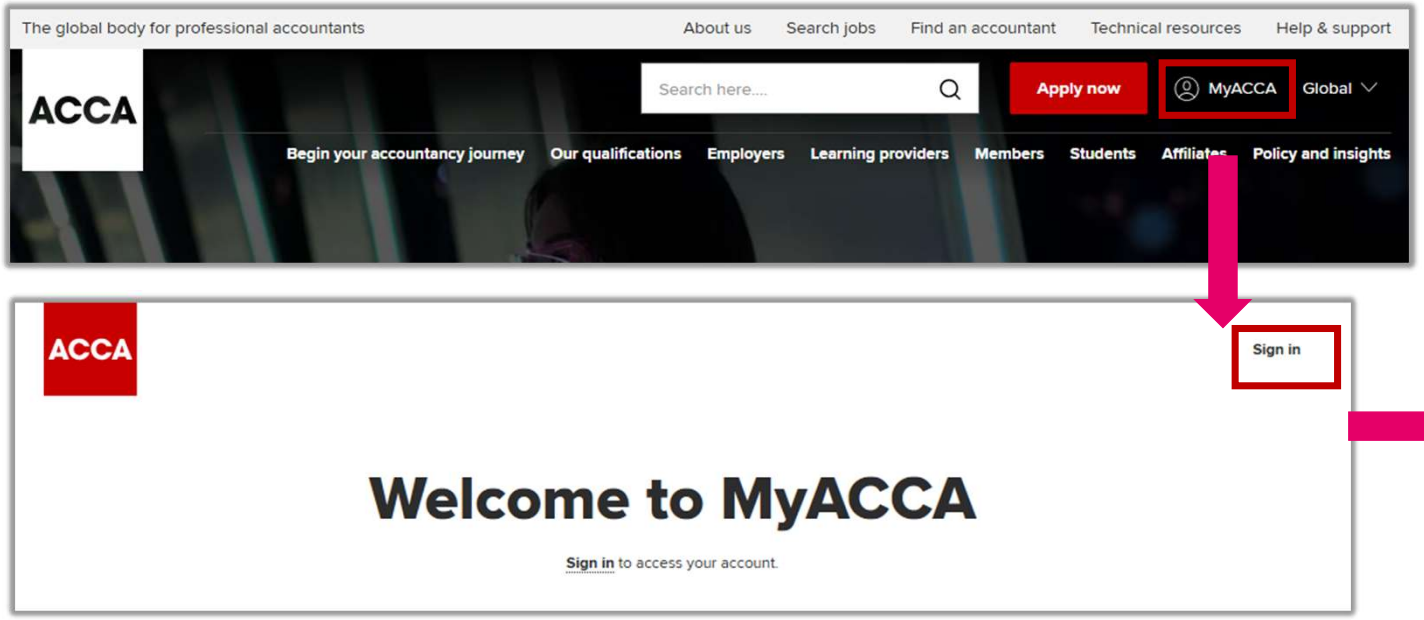
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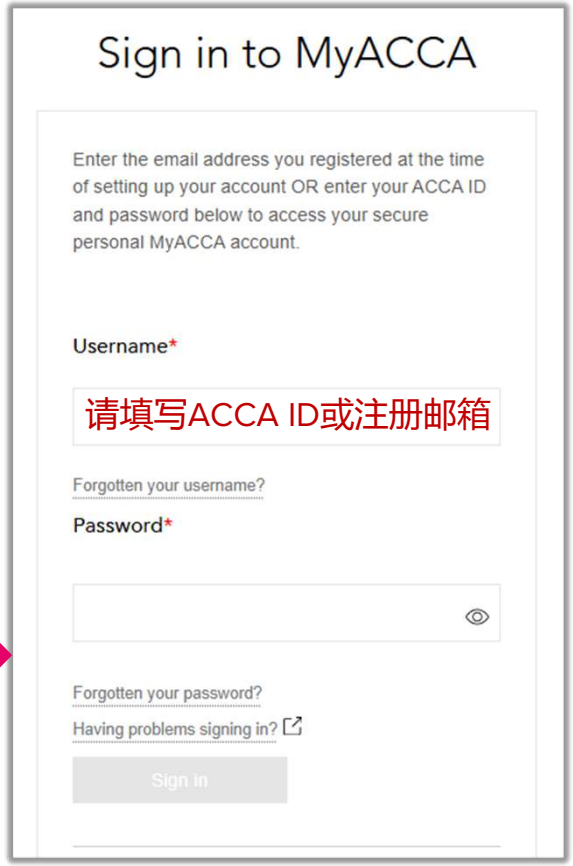
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免试申请

登录ACCA全球官网 www.accaglobal.com

点击首页 “myACCA”进行登录

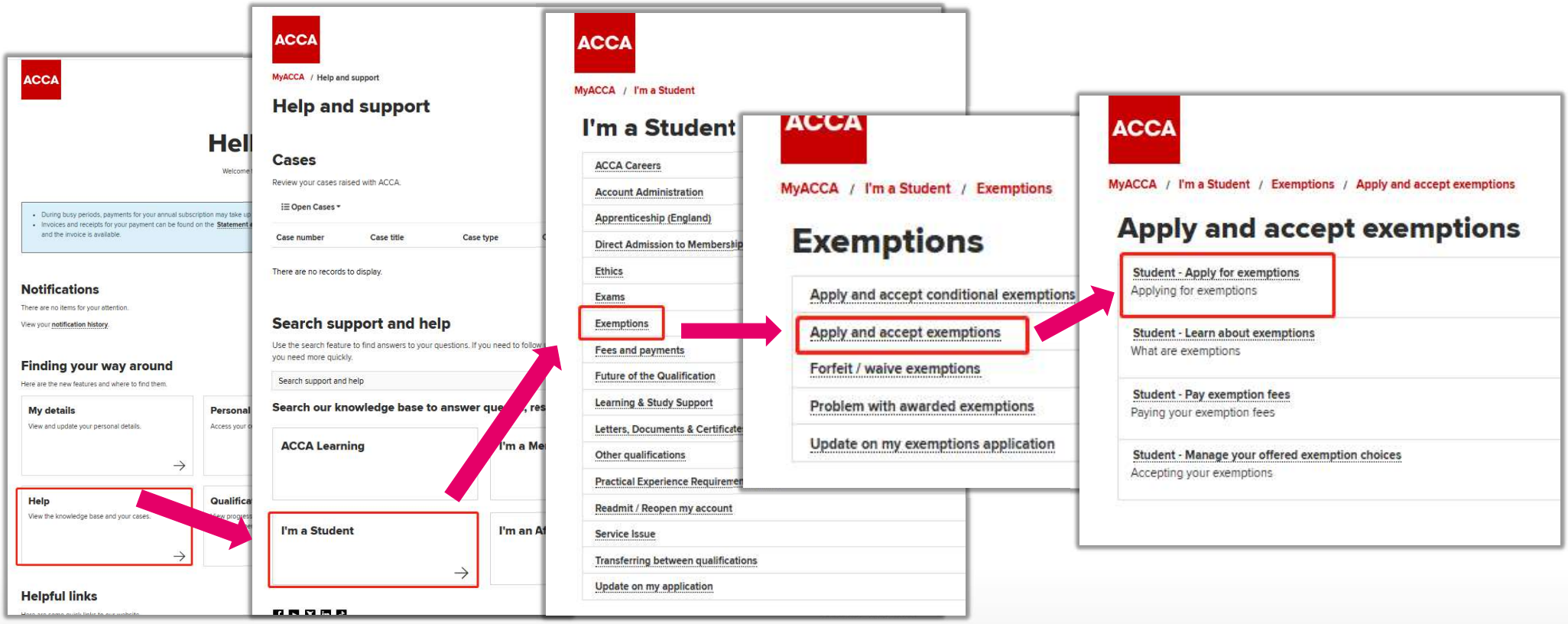




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免试申请

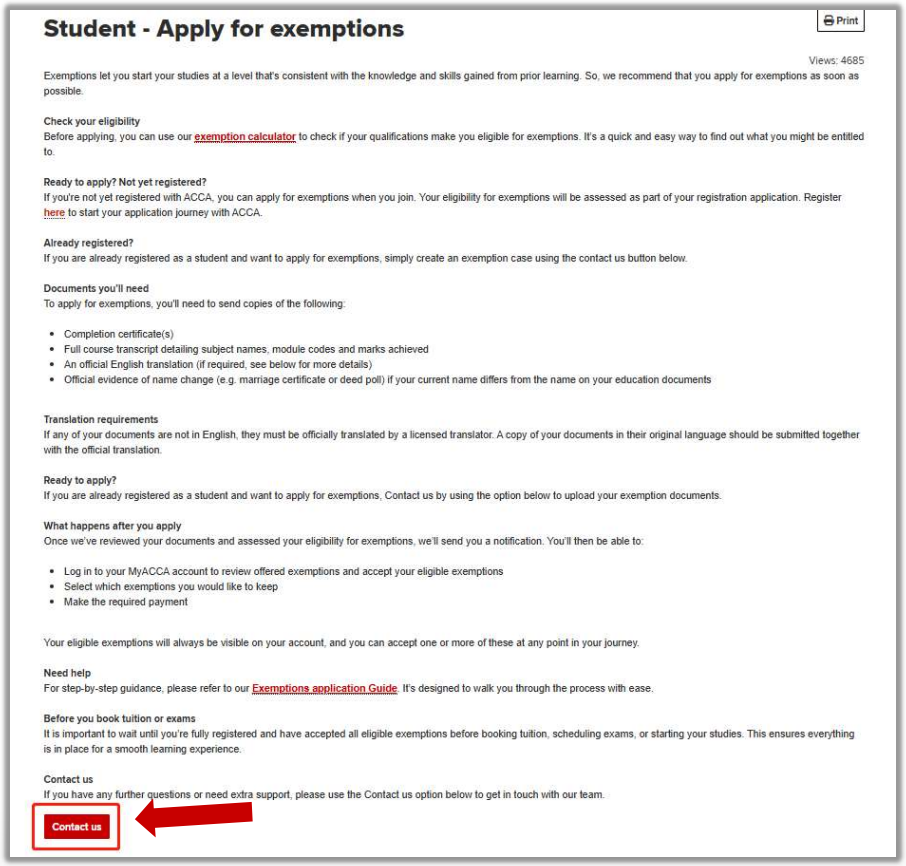
点击Help→I’m a Student →Exemptions →Apply and accept exemptions →Student- Apply for exemptions



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免试申请

可通过点击此处Contact us创建工单并上传免试申请材料。



Student - Apply for exemptions

Print

Views: 4685

Exemptions let you start your studies at a level that's consistent with the knowledge and skills gained from prior learning. So, we recommend that you apply for exemptions as soon as possible.

Check your eligibility
Before applying, you can use our exemption calculator to check if your qualifications make you eligible for exemptions. It's a quick and easy way to find out what you might be entitled to.

Ready to apply? Not yet registered?
If you're not yet registered with ACCA, you can apply for exemptions when you join. Your eligibility for exemptions will be assessed as part of your registration application. Register here to start your application journey with ACCA.

Already registered?
If you are already registered as a student and want to apply for exemptions, simply create an exemption case using the contact us button below.

Documents you'll need
To apply for exemptions, you'll need to send copies of the following:

- Completion certificate(s)
- Full course transcript detailing subject names, module codes and marks achieved
- An official English translation (if required, see below for more details)
- Official evidence of name change (e.g. marriage certificate or deed poll) if your current name differs from the name on your education documents

Translation requirements
If any of your documents are not in English, they must be officially translated by a licensed translator. A copy of your documents in their original language should be submitted together with the official translation.

Ready to apply?
If you are already registered as a student and want to apply for exemptions, Contact us by using the option below to upload your exemption documents.

What happens after you apply
Once we've reviewed your documents and assessed your eligibility for exemptions, we'll send you a notification. You'll then be able to:

- Log in to your MyACCA account to review offered exemptions and accept your eligible exemptions
- Select which exemptions you would like to keep
- Make the required payment

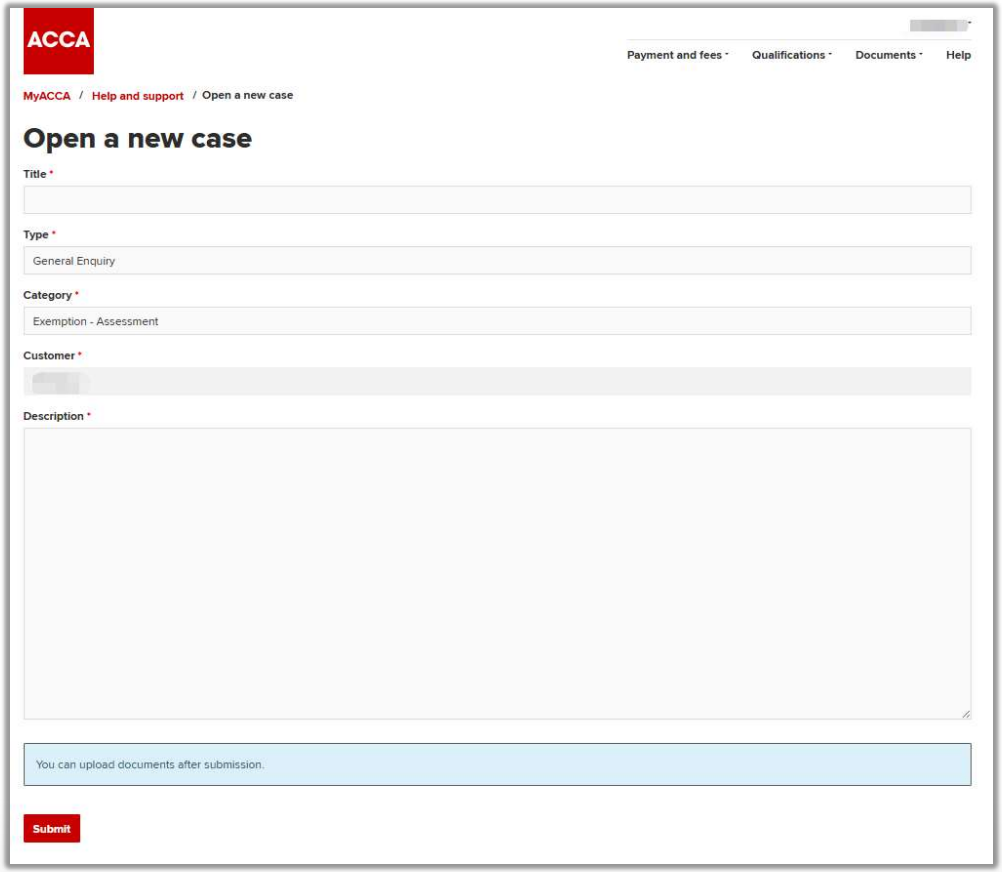
Your eligible exemptions will always be visible on your account, and you can accept one or more of these at any point in your journey.

Need help
For step-by-step guidance, please refer to our Exemptions application Guide. It's designed to walk you through the process with ease.

Before you book tuition or exams
It is important to wait until you're fully registered and have accepted all eligible exemptions before booking tuition, scheduling exams, or starting your studies. This ensures everything is in place for a smooth learning experience.

Contact us
If you have any further questions or need extra support, please use the Contact us option below to get in touch with our team.

Contact us



ACCA

Payment and fees · Qualifications · Documents · Help

MyACCA / Help and support / Open a new case

Open a new case

Title *

Type *
General Enquiry

Category *
Exemption - Assessment

Customer *

Description *

You can upload documents after submission.

Submit

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确认免试/claim exemptions

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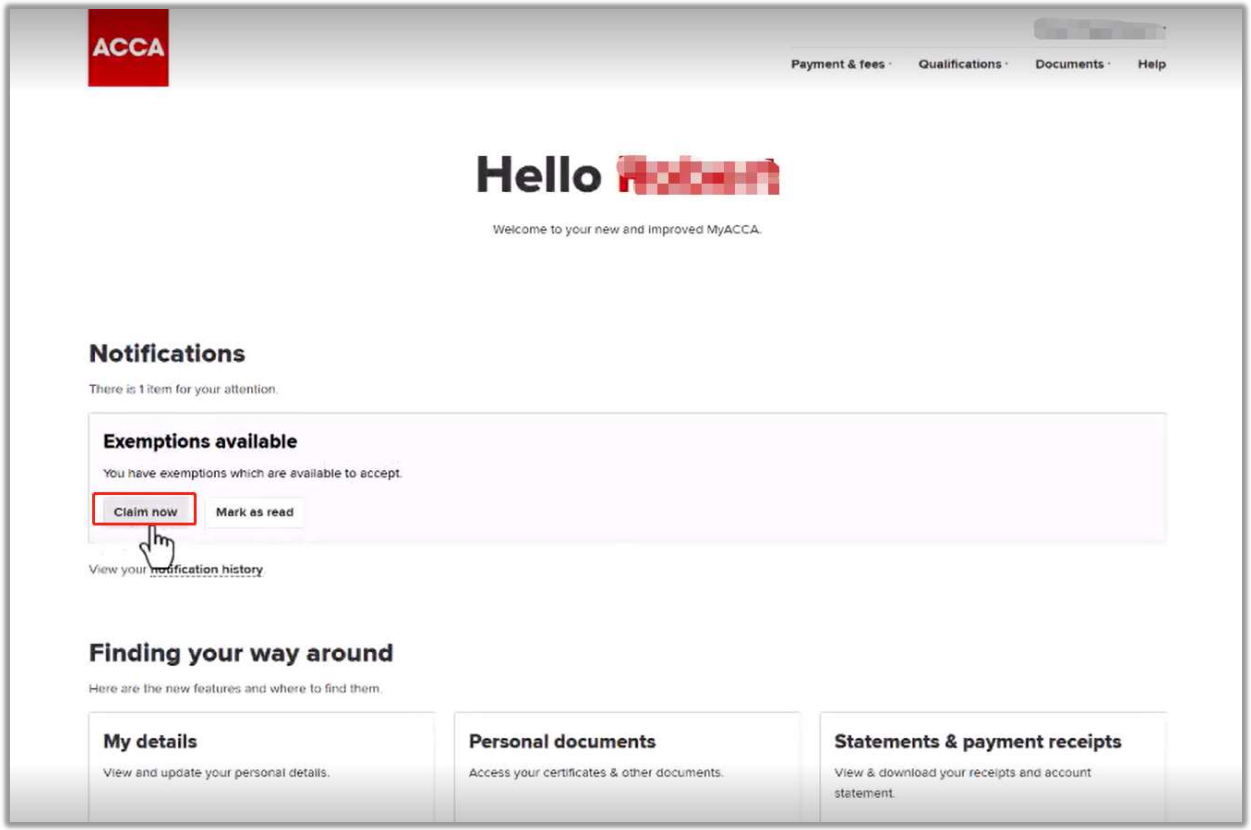
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确认免试/claim exemptions

ACCA审核材料并完成免试资质评估后，会发送结果通知。之后您可以登录 MyACCA 账号，查看获批免试科目并确认接受

- 点击Claim now

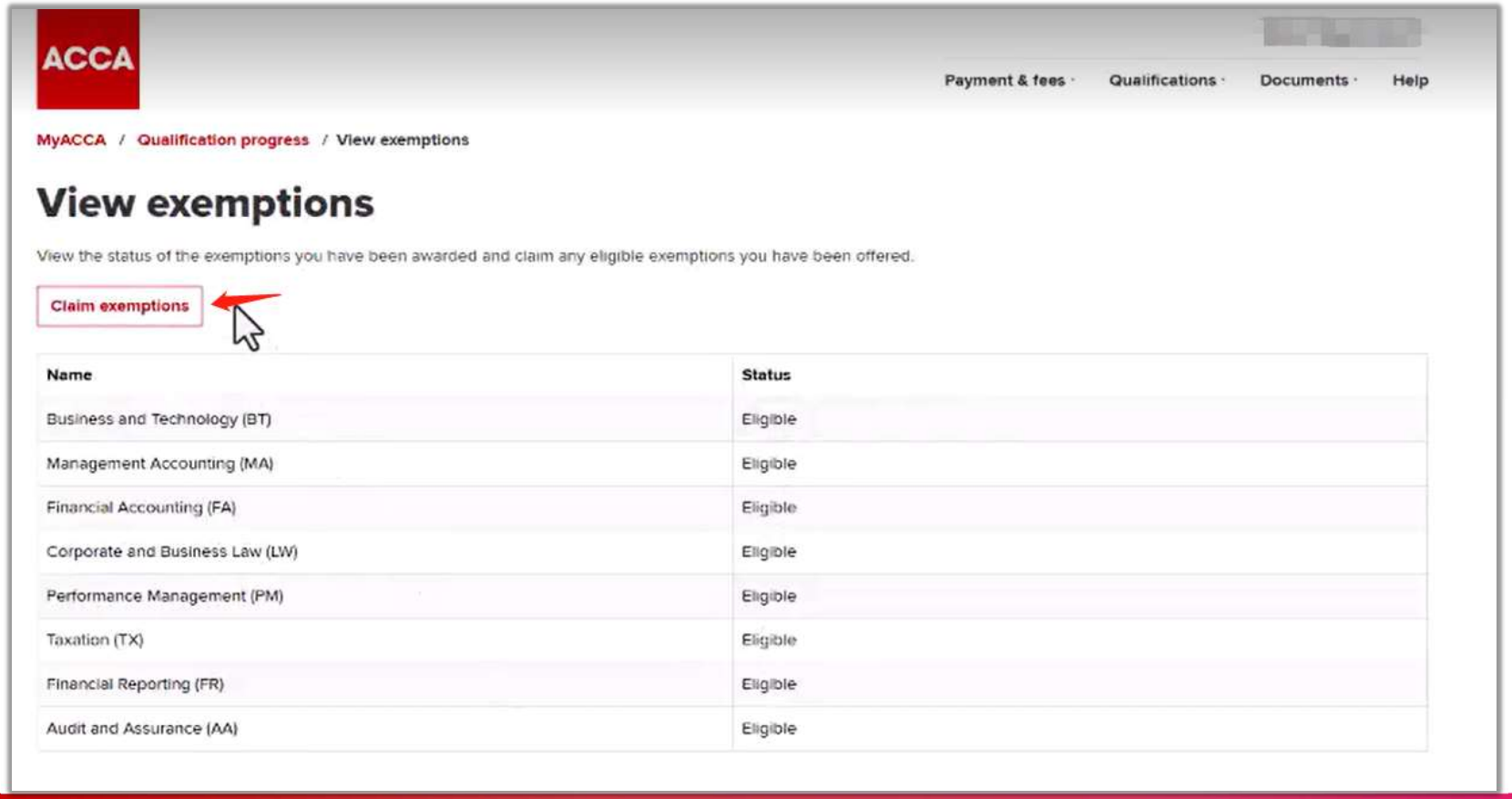


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确认免试/claim exemptions

登录 MyACCA 账号，查看获批免试科目并确认接受

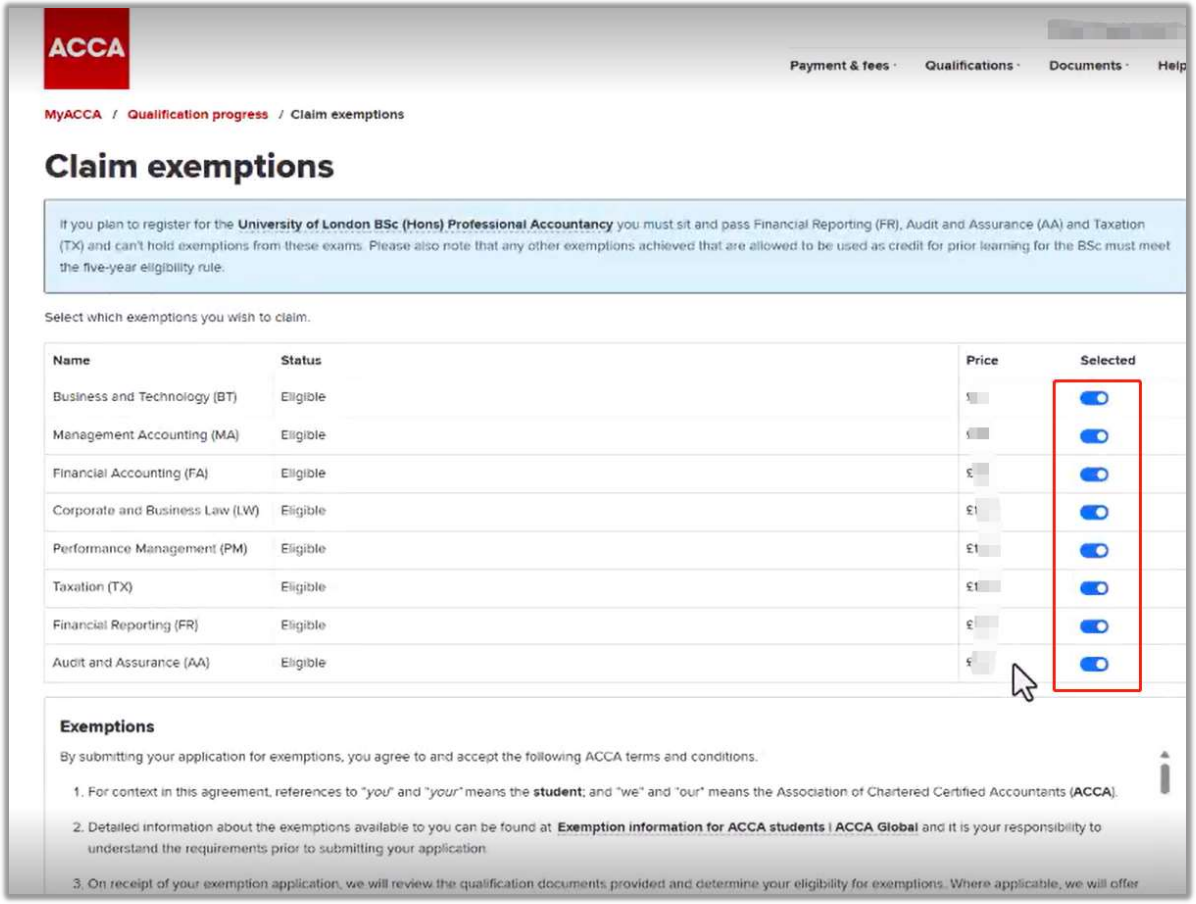
- 点击Claim exemptions



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确认免试/claim exemptions

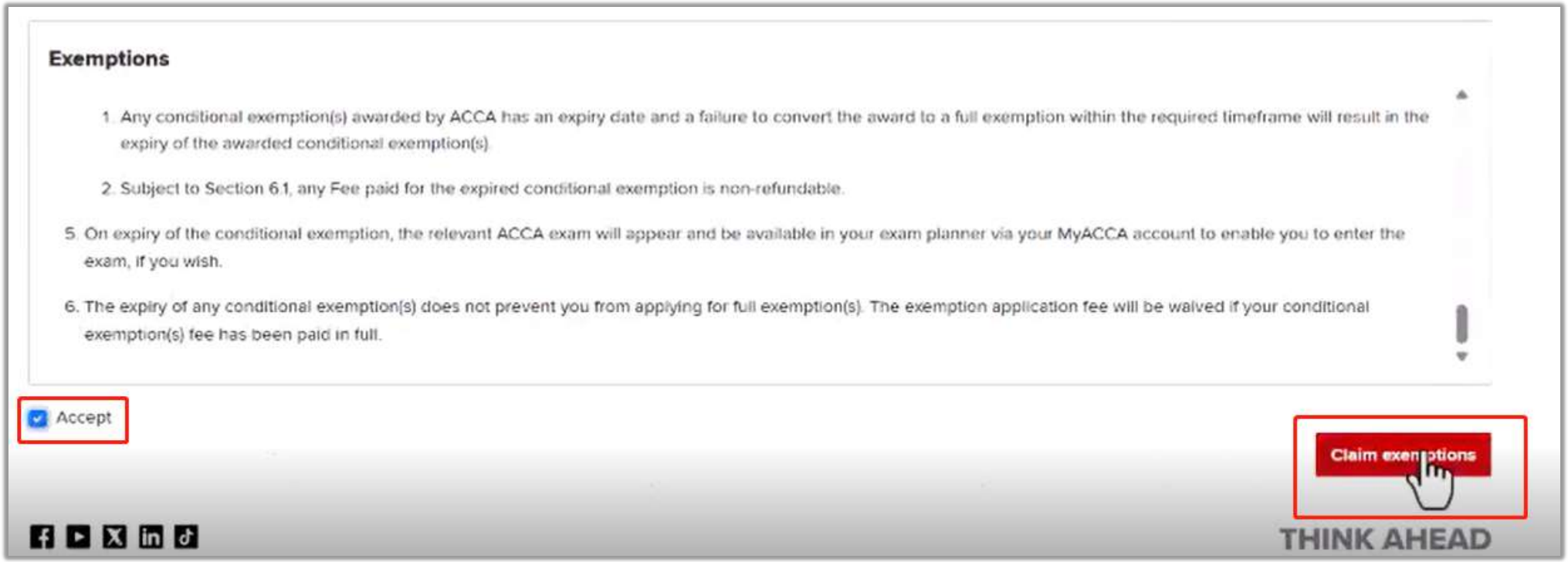
确认免试科目



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确认免试/claim exemptions

确认免试科目后，在同一页面下方勾选Accept后点击Claim exemptions。



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支付免试费

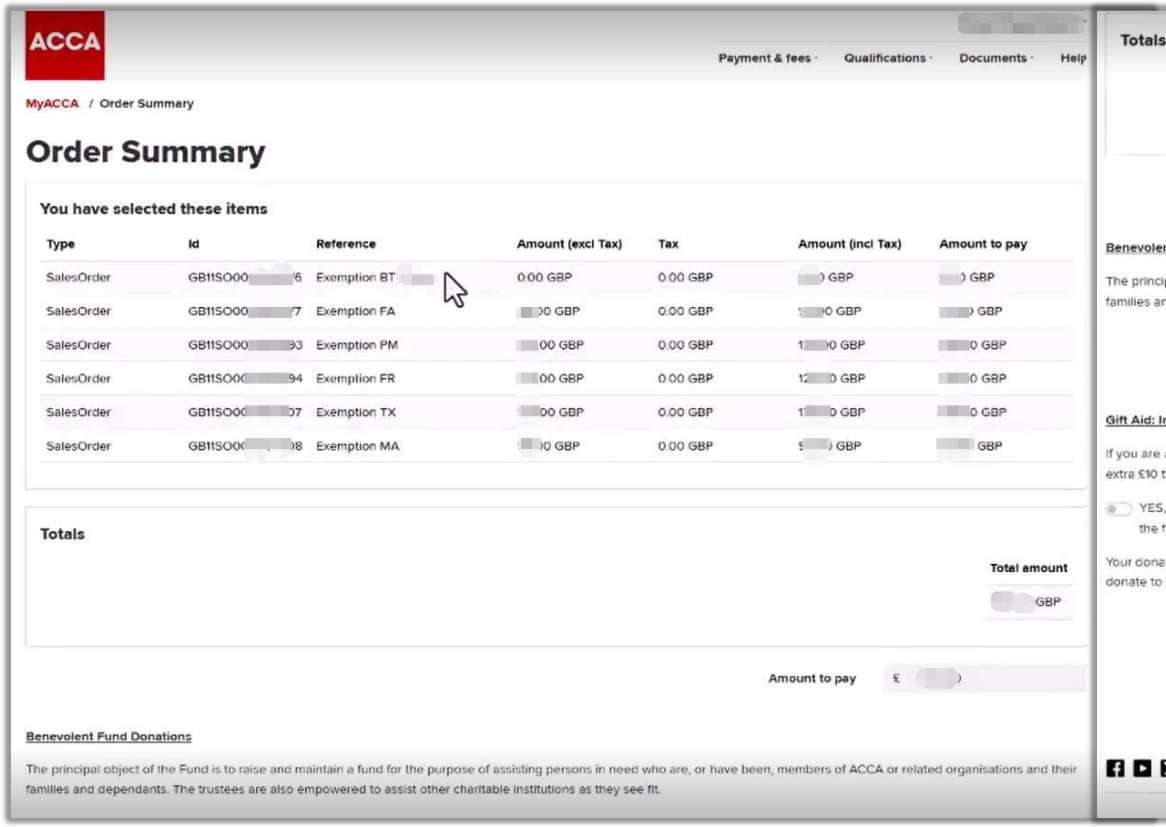
THINK AHEAD

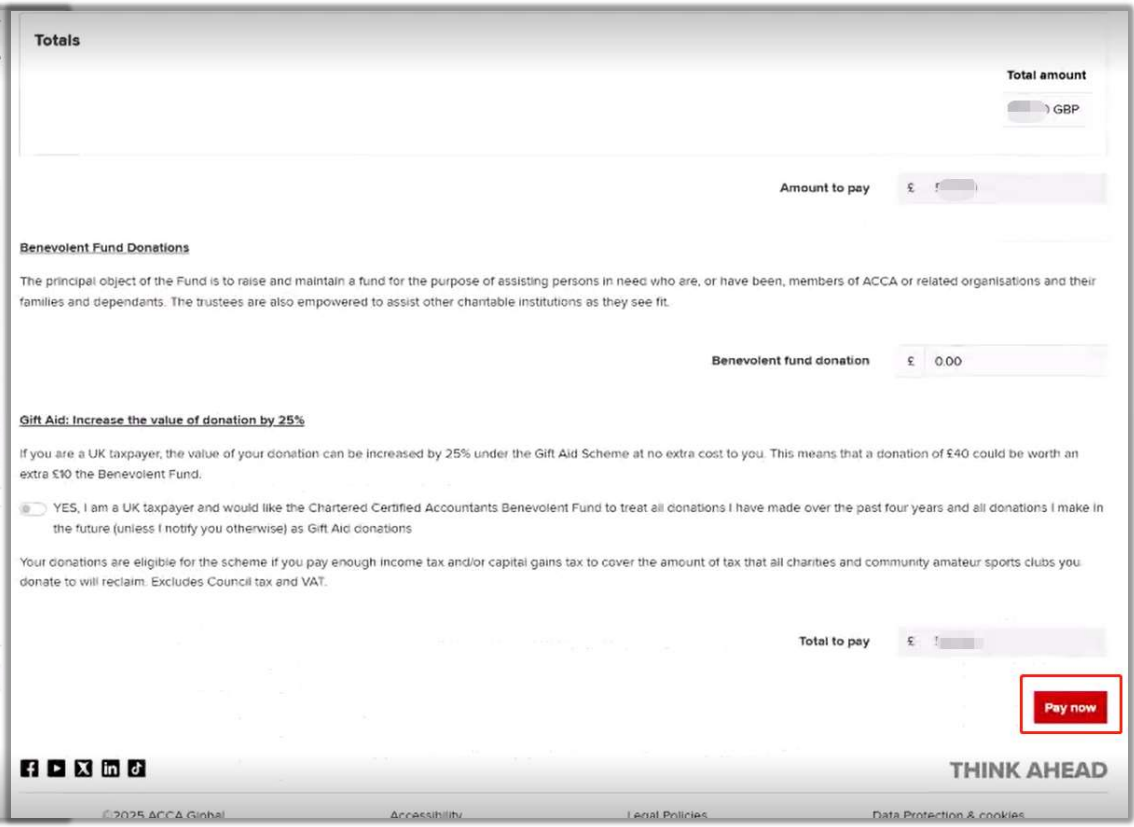
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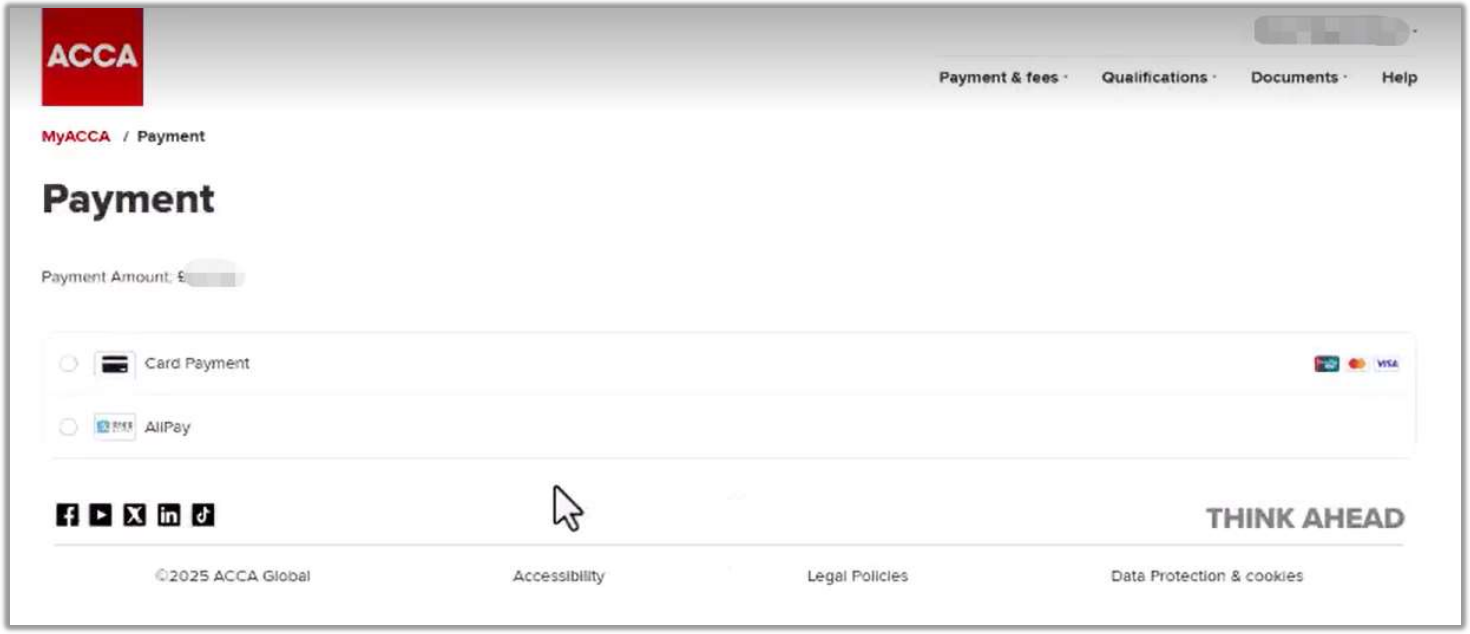
确认免试费用并点击Pay now完成免试费缴纳。
请注意：免试费用请查阅Fees and charges | ACCA Global





支付免试费

请选择其中一种支付方式展开继续完成支付免试费



确认免试/claim exemptions

支付完成后，确保确认页面出现才能刷新页面、离开或关闭页面。





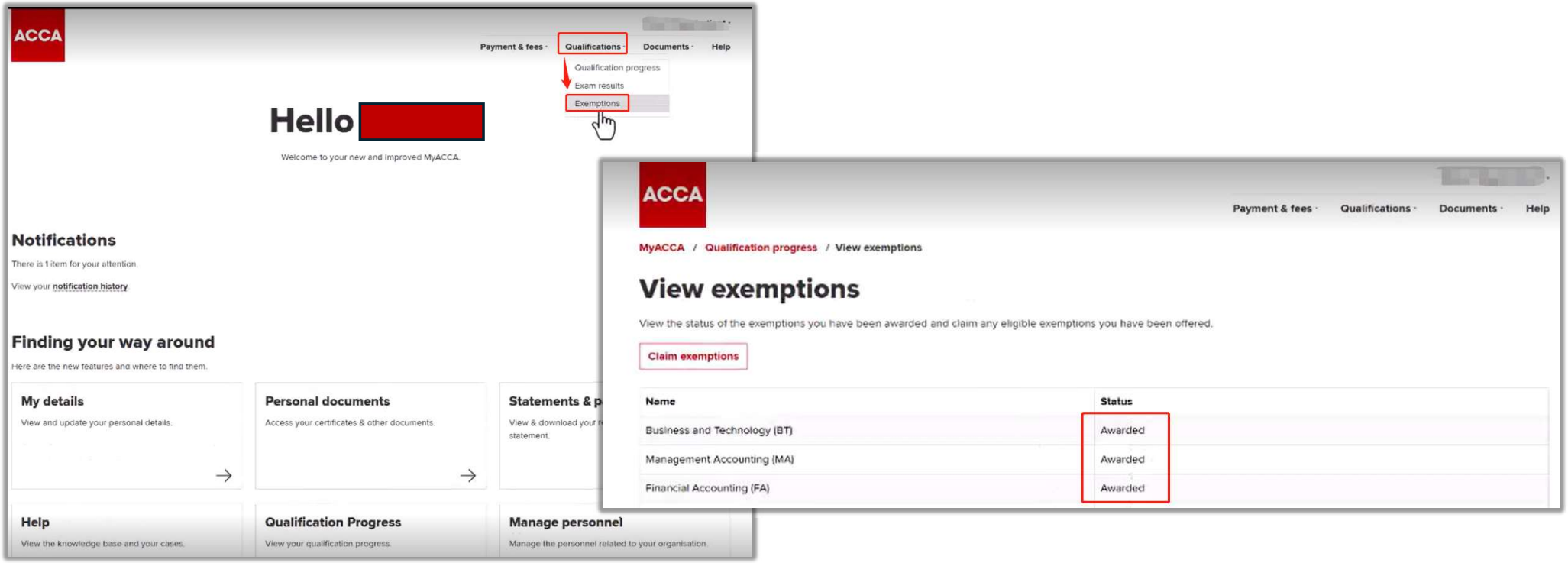
查询账户免试结果

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查询账户免试结果

在myACCA点击Qualification→Exemptions。

- Status为Awarded即为已确认免试并已支付免试费。

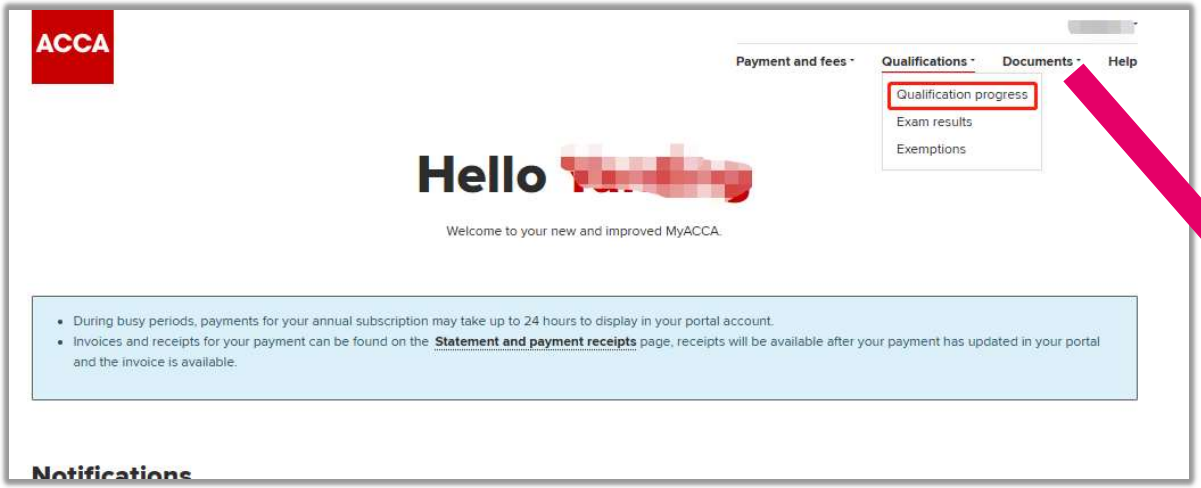


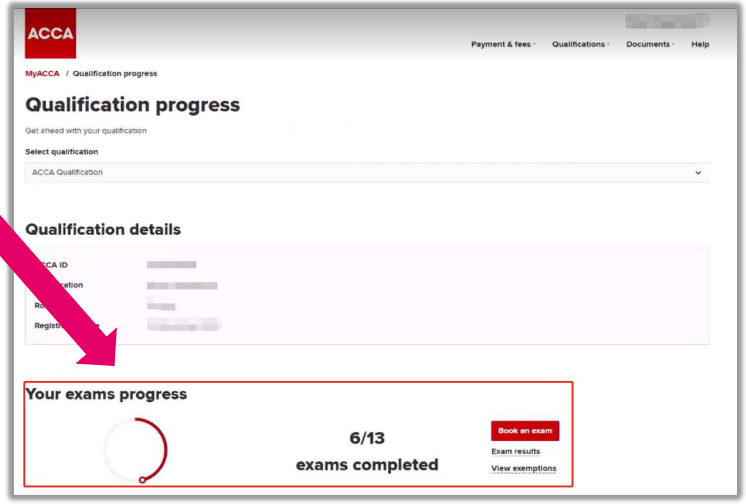
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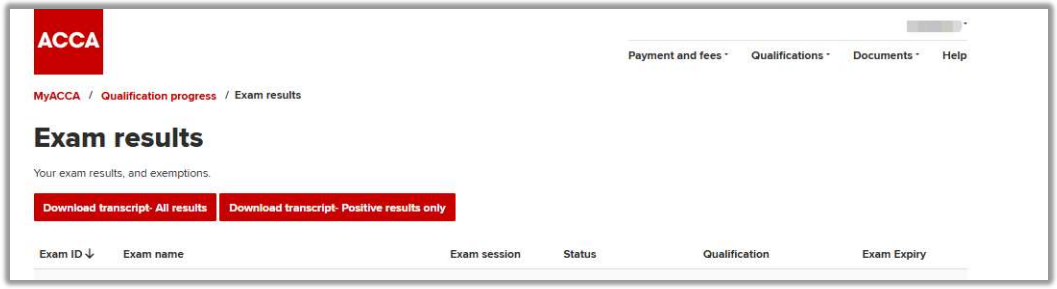
查询账户免试结果

在myACCA点击Qualification→ Qualification progress

- Your exams progress会更新进度，如您此时点击Book an exam会发现已确认的免试科目为不可选。您也可以点击Book an exam 下方的Exam results查阅您的考试成绩以及免试情况。



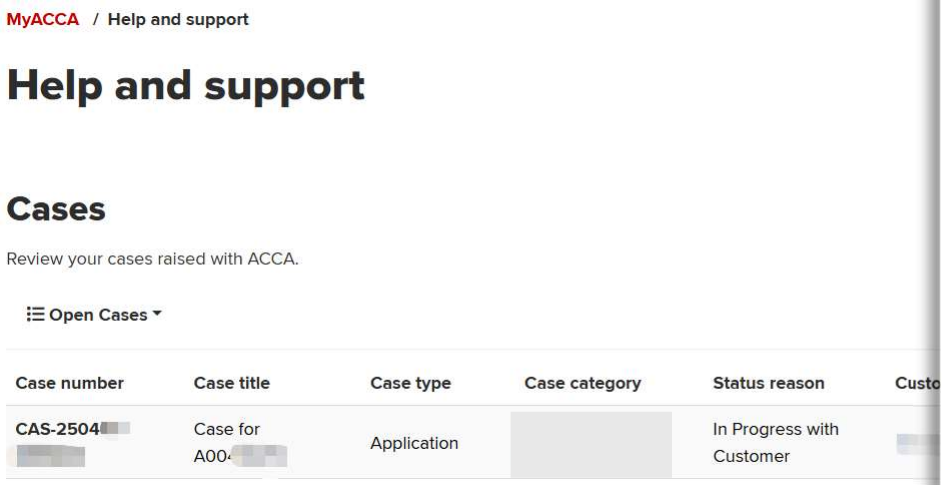


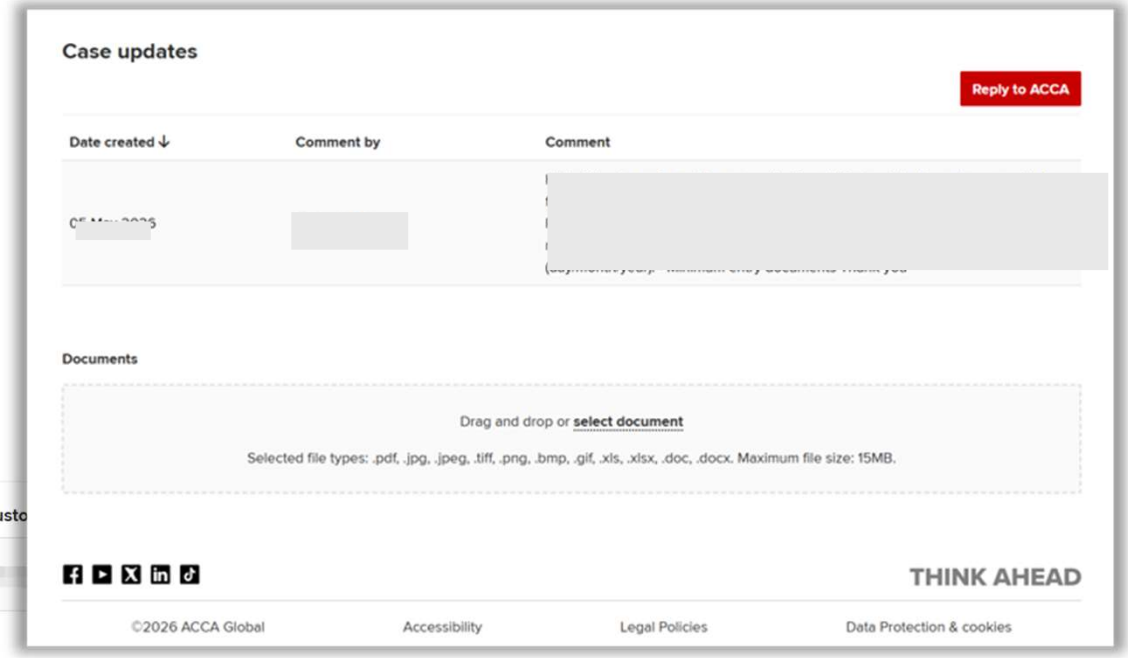


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查询账户免试结果

- 找到Case category是免试申请的Case，点击最左方的编号
- 页面最下方找到Case updates。如果申请已通过，您将收到申请通过回复；如果申请未通过，Comment中会列出申请未通过的原因或需要您补交的文件种类（如截图）
- 准备好补交文件后，点击 Select documents 上传，然后点击 Reply to ACCA 回复总部，告知文件已补交；补交文件将在5-10个工作日内审核。





Thank you.

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